

1. Statement of Policy

The Company regards the protection of the environment as of paramount importance.

The Board of Directors is committed to the following environmental objectives:

To continually improve its Environmental Management processes and to prevent pollution by:

- Carrying out an assessment of the environmental impact of the processes and any substances currently associated with its activities and prioritising their importance.
- Reducing any environmentally harmful activities which may have been identified by, where appropriate, developing environmentally sustainable processes and products.
- Maintaining access to and complying fully with all current statutory environmental legislation and regulations.
- Monitoring and reviewing future activities in the light of changes to technology, statutory legislation, new processes and where possible, effecting environmental improvements.
- Ensuring by means of awareness information and where appropriate training that Staff understand the company's Environmental Policy.
- The Company is committed to continual improvement of its environmental performance.
- Including the setting and review of Environmental targets at Management Review.

As part of our commitment to our ethical environmental commitments we have achieved certification to BS EN ISO 14001: 2015

Reviewed and Authorised by: Billy Sutherland



Date reviewed: 7th January 2026
Date of next review: 6th January 2027

2. Environmental risks associated with core processes

Guardian's core processes do not involve the purchasing of any materials and do not cause the emission of any waste products or other emissions into the atmosphere (other than those identified below).

As part of our environmental Risk assessment we have specifically identified the following areas of activity which have environmental implications that require managing action.

- i. Use of fossil fuels in the office**
- ii. Use of fossil fuels in transporting staff to and from clients premises.**

Managing actions:

Use of fossil fuels in the office

- We utilise 'Green' electricity in addition to energy from renewable sources.
- The building benefits from high performance insulation.
- Heating is by 'wet system' solar panels and Air-source Heat Pump.
- Photo-voltaic panels provide electrical energy.
- The EPC for the building as assessed by CIBSE Certification has resulted in an 'A' rating for our building. Each office, toilet, common and amenity room has presence sensors to ensure lights are turned off when unoccupied.
- Continuous energy saving campaigns to limit unnecessary use of equipment such as air conditioners are conducted by the management.
- We calculate the carbon emissions resulting from our operations and from business travel utilising models provided by Climate Care and utilise data to monitor and where possible reduce the impact.
- We minimise our use of paper and other office consumables, mainly by actively encouraging all our clients to accept electronic records in lieu of paper based ones.
- As far as possible we arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.
- We reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping.
- We actively promote the use of electronic records in place of hard copy paper records as part of our documentary outputs.

Use of fossil fuels in transporting staff to and from clients premises.

In order to limit the use of fossil fuels and our emissions during use of transport we have implemented the following:

- No unnecessary journeys
- Liaise with clients and staff where possible by conference call, web site, email, webinar.

- We avoid unnecessary journeys, while not sacrificing the benefits of regular contact with clients and partners. This includes avoiding physically travelling to meetings etc where alternatives are available and practical, such as conducting presentations by webinar, home working and efficient timing of meetings to avoid multiple trips.
- Make overnight stays instead of interim road journeys
- Travel by Public transport such as railways where possible
- Two site staff share one van
- Use local labour where possible
- Locate out of town staff close to the project site
- Selection of 'Green' vehicles e.g. Euro 5 diesels for all company owned vehicles as applicable
- Use class leading eco-friendly and economical vans for site staff. (Note we are aware of the current concerns about particulates produced by diesel engines and are keeping the usage of such engines in our transport under review.) In particular efforts will be made to utilise Euro Code 6 diesel engines when available.
- Repeat messages about necessity of economy to staff using vehicles

3. Environmental risks associated with non-core processes

At the time of issue of this policy we do not subcontract any other services, however should it be necessary to do so we will ensure that our subcontractors comply with the following arrangements:

- Site staff are instructed not to discharge any chemicals or substances down the drains and to check with their supervisor as to the correct disposal procedure.
- Storage of chemicals including solvents and paints is not normally part of the Company's activities, however where this becomes part of subcontracted services they are stored in designated bunded areas and the contents registered in the site offices.
- Refuelling site transport, compressors etc., or decanting of fuel oil or other substances are carried out in accordance with the site rules.
- In the event of a spillage the aim is to recover or contain as much material as possible before it enters the drainage system.
- Where required, a waste management system is used to ensure that all classes of waste are disposed of in accordance with current requirements and site rules.
- In appropriate cases, contingency plans will be prepared on site, normally in conjunction with the Site rules, or the Principal Contractor's Health and Safety Plan.

This policy has been reviewed, endorsed and signed 7th January 2026



Billy Sutherland – Operations Director